



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday May 14, 2013 7:00 p.m.**

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: C. Collett, C. Dye, A. Jenema, G. LaPointe, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: J. Jocks, Township Counsel
N. Edwardson, Recording Secretary

A. STUDY SESSION: None

B. PUBLIC OPEN DISCUSSION:

N. Knopf, 3585 Lookout Point, asked about the Holiday Hills Road project. Zollinger said the start date is on or after May 13, 2013, with a completion date of no later than May 30, 2014. This project will have single-lane closures with flag control. Local traffic to residences shall be maintained at all times as allowed.

Ann Rundhaug, 3733 Bunker Hill Road, expressed a continued interest in working at the elections and provided Cathy Dye, Clerk, with some information about herself.

C. LIMITED PUBLIC COMMENT: None

D. APPROVAL OF AGENDA:

Motion by LaPointe,, support by White to approve the agenda as presented. Motion carried unanimously.

E. INQUIRY AS TO CONFLICTS OF INTEREST: none

F. CONSENT CALENDAR: Read by Clerk, Cathy Dye

The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. [Treasurer's Report](#) as of March 2013
- b. [Clerk's Report](#) as of 03/31/13
- c. Draft Unapproved Meeting Minutes:
 - a. Planning Commission [04/15/13](#)
 - b. Farmland Advisory [04/03/13](#)
 - c. Shoreline Advisory Notes [04/18/13](#)
 - d. Parks & Rec [03/28/13](#) and [04/18/13](#)
- d. [Parks and Maintenance Report](#) – Tom Henkel
- e. [The Metro Insider Newsletter April 2013](#)
- f. [Planning, Zoning & Administrative Activity Report](#)
- g. [North-flight Statistics March 2013](#)

2. ACTION – Consider approval:

- a. Township Board meeting minutes of [04/02/13](#) and [04/16/13](#)
- b. [Accounts Payable Prepaid](#) of \$274,785.27 as of 05/09/13 and [Current](#) to be approved of \$64,290.48 (Recommend approval: Cathy Dye, Clerk)

Motion by Jenema to approve the consent calendar as presented, seconded by Dye. Motion passed by a roll call vote of 7 in favor (Dye, Scott, Collett, LaPointe, Jenema, White, Zollinger) and 0 opposed.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____
- 2. _____
- 3. _____

I. SPECIAL PRESENTATIONS/DISCUSSIONS:

J. REPORTS:

- 1. [Sheriff's Report](#) – Deputy Jason Roelofs:
Roelofs was unable to attend so Zollinger briefly stated that there is a increase in theft in the Wellington Farms area and encouraged residents to keep vehicles and homes locked.
- 2. [County Commissioner's Report](#) – Larry Inman:

K. CORRESPONDENCE:

- 1. **Yuba Historic Society letter dated 05/14/13**
Donna Sayler, President of the Yuba Historic Society was present. She was looking for support from the Board for the next cycle of the Tribal 2% grant.

J. PUBLIC HEARINGS: None

M.. NEW BUSINESS:

- 1. [Approval of Holiday road agreement Acme, East Bay and Road Commission.](#)
Zollinger said this is the agreement to share design and improvement costs on the Holiday Road project.
Motion by LaPointe, Seconded by Collett to approve the agreement as presented. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, LaPointe, Jenema White, Zollinger) and 0 opposed.
- 2. **Preliminary discussion on Budget 2013/14 –Supervisor Zollinger**
The Board set a date of Wednesday, May 22, 2013, at 6:00 pm to begin review of the Budget.
- 3. **Farmland request support from the board regarding a mailing of the PDR map – Status Update**
Zollinger reviewed the request. A letter will be mailed out once the draft is completed.
- 4. **Acme web redesign-vendors, [LIAA](#), [Garrison, JS Interative](#) – LaPointe/Jenema**
LaPointe reviewed. Discussion followed. LaPointe and Jenema will address the questions that were raised and will report back to the Board.
- 5. **Budget Amendment Resolutions** – Supervisor Zollinger presented a resolution for [Septage Plant Bond refinancing payments, and other accounts cleanup](#) also moving money from contingency funds to pay for internal audit and moving funds to Election expense Postage since over spent due to state required mailings.

Motion by Jenema, seconded by White to accept Resolution 2013-17 with two corrections; In steps 1 and 2 check will be written by the clerk. Motion carried by a roll call vote of 7 in favor (Dye,Scott, Collett, LaPointe, Jenema, White, Zollinger) and 0

opposed.

Funds to Shoreline needs, trees removal, Top soil, Electric poles removal

Zollinger presented a resolution for Shoreline improvements.

Motion by LaPointe, seconded by Collett to accept Resolution 2013-18 as presented. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

Correct cemetery Fund, improper posting

Motion by Jenema, seconded by Collett to pass Resolution 2013-19 with one correction to an account number. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

Training need for new clerk and Fund balance accounts

Motion by LaPointe, seconded by White to pass Resolution 2013-19. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

6. Amendment to Acme Cemetery Ordinance-Date change

Motion by LaPointe, seconded by Scott to pass Resolution 2013-21 with one correction to the date. It should read May 14, 2013. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

7. Zollinger presented a resolution for support and approval with Grand Traverse county for Law Enforcement Services.

Motion by Jenema, seconded by Collett to approve of contract with Grand Traverse County for Law Enforcement Services. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

N. OLD BUSINESS:

1. Receipt of CGAP Grant to Metro Fire for Study of service areas-Status report

Parker gave a status report.. Parker will prepare a draft for the CGAP grant for Board approval. He also said that East Bay township passed the Consumers Fireworks Ordinance the previous night.

2. Kane Property South Boundary/Sayler Park North Boundary Issue

Kane Property: The background on this issue was presented to the board by Counselor Jocks, how we got here and some of the proposals which have been looked at over the years. Karen Kane's lawyer, Mr Blakeslee, presented some of the facts to the board from the homeowners point of view, why this issue is a problem for the Kane family and their ability to transfer ownership to an family member or sell the property out right. The board discussed the pros and cons of the issue and directed Jocks to work with the Kane family attorney on an agreeable survey line for both parties and settlement which allows the Kane's to have the ability to transfer ownership but also protects the township park land ownership and solve this non conforming use encroaching on Saylor park. The use of an Easement to the Kanes and Quick Claim deed to the Township will be the vehicle used for final documentation on this matter. This will be brought back to our next board meeting on 6/4/2013.

3. **Board approval for Shoreline Phase three properties Beach Club and Shorelane 15 Foot strip of Shoreline closing approval.-Matt McDonough**

Motion by Scott, seconded by Jenema to accept the Option Purchase for Beach Club. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

4. **Approve contract for Shoreline deconstruction**

Motion by Jenema, seconded by LaPointe to approve the bid for the shoreline deconstruction to E.T. MacKenzie. Motion carried by a roll call vote of 7 in favor (Dye, Scott, Collett, Jenema, LaPointe, White, Zollinger) and 0 opposed.

5. **Final status of Audit Shoreline Funds**

Audit: Township treasurer Collett presented some information she had just received from our Auditors, Plante Moran, about the special internal audit sanction by the board concerning the Shoreline Preservation Fund and the work in Phase I and II, they had reviewed. Most of this report did not draw a final conclusion and additional work will need to be done by the township. The board is not interested in spending any more money with Plante Moran on this project, but expressed an opinion we need to internally draw closure on this matter. Addition discussion on exactly how to proceed will be discussed at our next regular board meeting .

6. **Acme Placemaking grant – NWMCOG - \$7500.00 final data sent to acquire rebate**
Zollinger reported that we have received the \$7500.00 for the placemaking.

O. PUBLIC COMMENT:

K. Bolhuis, 4159 Williamston Ct and P. Rundhaug, 3733 Bunker Hill Rd, thanked the Board for their leadership.

Meeting adjourned at 10:30 p.m. Motion by Jenema, seconded by White. Motion carried unanimously.